



## Corporate Governance Statement

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## Corporate Governance

The Board is committed to conducting the Company's business ethically and in accordance with high standards of corporate governance.

This statement sets out the key elements of our corporate governance framework that has operated throughout the year, unless otherwise indicated.

## Corporate ASX Corporate Governance Principles

The Company considers that the corporate governance framework and practices comply with the ASX Corporate Governance Council's Principles and Recommendations (3rd edition, 2014). The Company acknowledges that the 4<sup>th</sup> edition of the ASX Corporate Governance Council's Principles and Recommendations has been published and will apply to the Company from 1 July 2020.

An ASX Appendix 4G, which is a checklist that indicates where the Company has disclosed the relevant information in compliance with the ASX Corporate Governance Council's Principles and Recommendations, is available on our website at [www.gud.com.au](http://www.gud.com.au). In summary, the Company's disclosures have been made in this Corporate Governance Statement, the 2020 Directors' Report and on the Company's website. This Corporate Governance Statement and the Appendix 4G, were lodged with ASX on 28 July 2020.

The Company's corporate governance framework is kept under review and amendments are made in response to changes in the Company's business or applicable legislation and standards.

### 1. The Board of Directors

The Board operates in accordance with the general principles set out in its General Policy on Corporate Governance available to view in the corporate governance section of the Company's website at [www.gud.com.au](http://www.gud.com.au). The policy establishes the functions reserved to the Board and those delegated to Senior Executives, as described below.

#### 1.1 Role of the Board

The role of the Board of Directors is to protect and optimise the performance of the Group, and accordingly the Board takes accountability for approving strategic direction, establishing policy, overseeing the financial position and monitoring the business and affairs of the Group on behalf of shareholders.

The Board has delegated responsibility for the operation and administration of the Company to the Managing Director who, along with the senior management team, is accountable to the Board. The various business operations within the Group are delegated to divisional Chief Executives who, together with their management teams, manage the businesses within an agreed framework of strategic plans, budgets, targets, standards and policies.

To assist the Board to maintain its understanding of the businesses and to assess the management team, Directors regularly receive detailed briefings from each member of the Executive general management team and visit operating locations.

Directors receive a comprehensive monthly performance report from the Managing Director, whether or not a Board meeting is scheduled, and have unrestricted access to Company records and information.

The Board strives to create shareholder value and ensure that shareholder funds are safeguarded.

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To fulfil this role, the Board is concerned with:

- helping formulate and approving the strategic direction for the Company;
- overseeing the long-term performance against targets and objectives;
- monitoring ethical standards, environmental and safety performance and legal compliance;
- monitoring the Group's financial performance;
- approval of budgets, including significant capital expenditure;
- establishing and maintaining the quality of the Executive team and, in particular, monitoring and assessing the performance of the Managing Director;
- assessing business risk profile, risk management and business continuity plans, the adequacy of policies, internal controls and organisation structures; and
- reporting to shareholders on the direction, governance and performance of the Company.

The Board reviews its composition and processes annually (as detailed below).

## 1.2 Composition of the Board

The composition of the Board is determined using the following principles:

- The Board may, in accordance with the Constitution, comprise up to 10 Directors.
- The Chairman of the Board should be an independent Non-Executive Director.

The Board considers that a diverse range of skills, experience and knowledge is required to effectively govern the Company's business. With assistance from the Nominations Committee, the Board works to ensure that the Board achieves optimal composition for the Company's needs. Appropriate checks are undertaken before appointing a person to the Board, or putting forward a candidate to shareholders for election as a Director by the Company.

The Board is satisfied that the Board currently comprises Directors with a broad range of experience having a proper understanding of the current and emerging issues facing the Company, and who can effectively review and challenge Management's decisions.

The Board is currently comprised of five Non-Executive Directors (including the Chairman) and one Executive Director (the Managing Director). Details of the skills, experience and expertise of the Directors, and of the Company Secretary, as well as the period for which the Director has held office are set out in the 2020 Directors' Report.

## 1.3 Independence

The Chairman and all Non-Executive Directors are independent in accordance with the definition recommended in the ASX Corporate Governance Council Guidelines, being free of any interest, position, association or relationship that might influence, or reasonably be perceived to influence, in a material respect their capacity to bring an independent judgement to bear on issues before the Board and act in the best interests of the Company and its shareholders generally.

The Board has adopted guidelines to determine materiality thresholds for the purposes of that definition. Broadly speaking, these guidelines seek to determine whether the Director is generally free of any interest and any business or other relationship that could, or could reasonably be perceived to, materially interfere with the Director's ability to act in the best interests of the Company. Such relationships could include where the Director:

- is a substantial shareholder of the Company or an officer of, or otherwise associated with, a substantial shareholder of the Company;

- is, or has been employed in an executive capacity by the Company or any of its child entities and there has not been a period of at least three years between ceasing such employment and serving on the Board;
- is, or has within the last three years been, a partner, director, or senior employee of a provider of material professional services to the Company or any of its child entities;
- is, or has been within the last three years, in a material business relationship (e.g. as a supplier or customer) with the Company or any of its child entities, or an officer of, or otherwise associated with, someone with such a relationship;
- has a material contractual relationship with the Company or its child entities other than as a Director of the Company;
- has close family ties with any person who falls within any of the categories described above; or
- has been a Director of the Company for such a period that his or her independence may have been compromised.

The Board believes the separation of the roles of Chairman and Managing Director and the predominance of independent Non-Executive Directors are appropriate.

Directors have agreed to advise the Board, on an ongoing basis, of any interest that could potentially conflict with those of the Company.

The length of service of each Director may be found in the 2020 Directors' Report. As part of its independence assessment, the Board considered the length of service of each Non-Executive Director on the Board and concluded that no Director has been a director of the Company for such a period of time that their independence may have been compromised. See section 1.6 for further discussion.

#### 1.4 Access to independent advice

Subject to prior consultation with the Chairman, Directors may seek independent advice from a suitably qualified expert at the Company's expense, as set out in the Corporate Governance General Policy, available in the Corporate Governance section of the Company's website.

#### 1.5 Directors' interests and benefits

Directors are not under any obligation to hold shares in the Company. However, Directors do hold shares. The current shareholdings are shown in the table below.

Directors	Shares held beneficially			
	Own name	Private company / trust	Total 30 June 2020	Total 30 June 2019
A L Templeman-Jones	540	7,102	7,642	6,442
M G Smith	-	66,000	66,000	58,000
G A Billings	-	11,250	11,250	11,250
D D Robinson	-	13,000	13,000	13,000
J A Douglas <sup>1</sup>	-	-	-	-
G Whickman	27,000		27,000	2,000

<sup>1</sup> Joined the Board on 1 March 2020

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## **1.6 Term of office and re-election of Directors**

In the appointment of Directors, the Board has sought advice from independent sources and undertaken independent professional searches for suitable candidates possessing the appropriate range of skills, expertise and competencies.

In making recommendations to the Board regarding the appointment of Directors, the Nominations Committee periodically assesses the appropriate mix of skills, experience and expertise required by the Board and assesses the extent to which the required skills and experience are represented on the Board. The Nominations Committee also takes qualitative factors into account, such as diversity and cultural fit. To facilitate this process, the Nominations Committee maintains a skills matrix and profile of existing Board members in order to guide the development of the skills and experience criteria for any Board position to be filled. The Nominations Committee also considers succession plans for Directors more broadly as well as information resulting from the performance reviews of the Board, its committees and individual Directors as described in section 3.1 below. Where a potential 'gap' is identified in the backgrounds, experiences or skill sets that are considered desirable or necessary for the Board's continued effectiveness, this information is used to inform the selection of new Director candidates.

A summary of the breadth and depth of the Board's experience and skills appears below:

<b>Skills/Experience</b>	<b>Number of Directors possessing considerable skills /6</b>
<b>Safety Leadership</b>	6
<b>Financial Acumen</b> Proficiency in financial accounting and reporting, capital management and risk and internal financial controls	4
<b>Technology</b> Experience in technology strategies and innovation	5
<b>Strategy/Risk</b> Experience in developing, implementing and delivering strategic business objectives, resilient to systemic risk	6
<b>Contemporary Corporate Governance</b> Experience as a Board member or member of a governance body	5
<b>Marketing</b> Experience in retail channels, digital or marketing	3
<b>Stakeholder Engagement</b> Demonstrated ability to build and maintain key relationships with investors, industry, government or regulators	6
<b>Business/Commercial</b>	6
<b>Remuneration, People and Culture</b>	5
<b>Relevant Industry Experience</b>	4
<b>Risk Management</b>	5
<b>Entrepreneurship/Innovation</b>	5
<b>Corporate Social Responsibility</b>	5
<b>Corporate Development</b> M&A, Strategic Alliances, JVs/Business development activities	6
<b>Global Perspective</b> Have a global perspective through exposure or responsibility for international operations	5
<b>Legal Acumen</b>	4
<b>Listed Company Experience</b> Experience at listed entity(ies)	6
<b>Good Judgement</b>	6

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Each Director (and Senior Executive) is formally appointed through a written agreement with the Company, which details the terms of their appointment. New Directors receive a comprehensive induction manual on GUD's corporate governance policies and their role and responsibilities as a Director. They also receive special briefings from Management and visit key operating sites to assist them to quickly understand GUD's businesses.

The Company provides opportunities for and encourages Directors to attend educational sessions throughout the year on various relevant subjects. These opportunities for professional development assist the Directors in developing and maintaining the skills and knowledge needed to perform their role.

All Directors (except the Managing Director) are elected by shareholders at the Annual General Meeting following their appointment and thereafter are subject to re-election at least once every three years. The Company provides shareholders with all material information in its possession relevant to the decision of whether or not to elect or re-elect a Director in its Notice of Annual General Meeting.

The tenure of Non-Executive Directors is at the discretion of the Board. After ten years' service, the Nominations Committee will consider and assess the independence of a Non-Executive Director against the criteria in section 1.3. In particular, the Board (excluding Mr Mark Smith) has in accordance with its policy recently considered and determined the continued independence of Mr Mark Smith, who has served as a director for in excess of 10 years. These policies may be varied by the Board on an annual basis.

Executive Directors cease to be Directors when they cease to be Executives.

### **1.7 Role of the Company Secretary**

The Company Secretary is accountable directly to the Board, through the Chair, on all matters to do with the proper functioning of the Board. The Company Secretary is responsible for coordination of all Board business, including agendas, board papers, minutes, communication with regulatory bodies, ASX and all statutory and other filings.

## **2. Board Committees**

The Board generally operates as a whole across the range of its responsibilities but, to increase its effectiveness, uses committees where closer attention to particular matters is required. The role of the Board Committees is to make recommendations to the Board on matters set out in each Committee's Charter. The Charters for the Audit Committee, the Risk & Compliance Committee, the Remuneration, People and Culture Committee and the Nominations Committee are available on the corporate governance section of the Company's website at [www.gud.com.au](http://www.gud.com.au).

Board Committees comprise Non-Executive Directors. Details regarding the role of each Committee and their composition as at 30 June 2020 are set out below. The qualifications and experience of the members of each Board Committee can be found in the 2020 Directors' Report. Details of the number of Board and Committee meetings held and attendance at these Board and Committee meetings, during financial year ended 30 June 2020 can be found in the Company's 2020 Directors' Report.

### **2.1 Audit Committee**

G A Billings (Chair), M G Smith, A Templeman-Jones, D D Robinson and J A Douglas.

The Audit Committee comprises only Non-Executive Directors, all of whom are currently considered by the Board to be independent. The Chairman of the Committee must have financial acumen and is an independent Non-Executive Director who is not the Chairman of the Board.



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In accordance with its Charter, the Committee primarily assists the Board in fulfilling its responsibilities relating to accounting obligations of the Company and advises the Board on matters of financial significance. The Committee reviews the integrity of the Company's financial reporting and oversees the independence of the external auditors. It also:

- reviews the scope, performance and fees of the external auditor;
- oversees and appraises the quality of audit and reviews conducted by the external auditors;
- maintains communication between the Board, external auditors and Management;
- reviews financial information prepared by Management for external parties;
- reviews internal compliance and control in relation to financial and taxation matters;
- reviews and monitors compliance with financial, taxation and accounting policies and practices; and
- monitors compliance with applicable policies and controls.

By invitation, the Managing Director, Chief Financial Officer, Company Secretary, Group Financial Controller and representatives of the Company's external auditor are present for most of the proceedings.

The external auditor is appointed by the Board, is approved by shareholders and continues to hold office in accordance with the requirements of the Corporations Act. The Committee is responsible for reviewing the terms of appointment of the external auditor and for making recommendations to the Board regarding the appointment of the external auditor.

The Company has a formal policy on auditor independence, which is kept under review, including processes adopted by the external auditor and the Company to ensure independence is maintained, such as the rotation of the external audit personnel and restrictions on the external auditor providing services that may compromise independence.

Non-audit services that may be required by the Company have been categorised into those that the external auditor:

- is permitted to provide;
- is permitted to provide subject to Committee approval; or
- is not permitted to provide.

Non-audit services that the external auditor is not permitted to provide include accounting assistance, mergers and acquisition origination or completion, actuarial services, valuation and fairness opinions, internal audit services, advice on deal structuring, executive recruitment services, corporate strategy advice, legal services, general risk management reviews or services or acting as a broker, promoter or underwriter.

The policy recognises that there may be circumstances where the external auditor may perform non-audit services without prejudicing the auditor's independence. Such circumstance may include small or minor tasks of an assurance or compliance nature or cases where the auditor is uniquely positioned to provide the services. A regime of approval limits is set out in the policy for the approval of non-audit services provided by the external auditor. The Committee also notes the external auditor's policy requiring the partner managing the Company's audit to be rotated within five years from the date of appointment.

The current external auditor, KPMG, was appointed at the Annual General Meeting of the Company in 2006. Since then, in accordance with KPMG's own policy, there have been three partners by rotation managing the Company's audit. The current audit partner, Mr Chris Sargent has acted in that capacity since 2017.

The external auditor attends the Annual General Meeting and is available to answer shareholders' questions about the conduct of the audit and the preparation and content of the auditor's report.

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## **2.2 Risk and Compliance Committee**

A Templeman-Jones (Chair), M G Smith, G A Billings, D D Robinson and J A Douglas.

The Committee comprises only Non-Executive Directors, all of whom are currently considered by the Board to be independent. The Chair of the Committee is an independent Non-Executive Director.

The Committee's Charter identifies recognising and managing risk as a key strategic objective, and charges the Committee with overseeing the development of the Company's risk strategy and risk appetite, monitoring managements' Implementation of the risk management strategy and performance of the risk management framework over material business risks, and promoting a sound risk culture within the Company.

By invitation, the Managing Director, Chief Financial Officer, Company Secretary, Chief People Officer and General Manager - Information Technology are present for most of the proceedings.

## **2.3 Remuneration, People and Culture Committee**

D D Robinson (Chair), M G Smith, G A Billings, A Templeman-Jones and J A Douglas.

The Committee comprises only Non-Executive Directors, all of whom are currently considered by the Board to be independent. The Chairman of the Committee is an independent Non-Executive Director.

In accordance with its Charter, the Committee advises the Board on remuneration policies, practices and recommendations regarding the level and form of Executive remuneration, in particular that of the Managing Director and senior management reporting to the Managing Director. The Committee reviews and recommends policies and practices in respect of human resources including but not limited to occupational health and safety, equal opportunity, diversity and non-discrimination. In addition, The Committee reviews strategies and policies aimed at ensuring that the Company's culture is consistent with the culture desired, reviews programs related to executive development and talent management, reviews succession plans for key talent and ensures that the organizational structure and the operating model of the Company is appropriate to achieve the Company's strategies and objectives.

By invitation, the Managing Director, Chief Financial Officer, Chief People Officer and Company Secretary are present for most of the proceedings.

The Remuneration Report included in the 2020 Directors' Report includes further details on the Company's remuneration policy and its relationship to performance.

## **2.4 Nominations Committee**

M G Smith (Chair), G A Billings, D D Robinson, A Templeman-Jones and J A Douglas.

The Committee comprises only Non-Executive Directors, all of whom are currently considered by the Board to be independent. The Chairman of the Committee is an independent Non-Executive Director.

The Committee has adopted a Charter whereby its primary objective is to assist the Board in fulfilling the Board's responsibilities relating to the future tenure, size, diversity and composition of the Board, including succession planning, developing and maintaining a matrix of desirable skills, competencies and experience of board members and conducting performance evaluation of the Board and committees.

The Managing Director has the right to receive notices of all Committee meetings and to attend and speak at such meetings.

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## 3. Performance Evaluation and Remuneration

### 3.1 Performance evaluation

The Nominations Committee includes in its Charter the role of evaluating the Board's performance. This is conducted through an annual assessment often internal, occasionally conducted with external assistance. Directors provide written feedback in relation to the performance of the Board, its Committees, and individual Directors against a set of agreed criteria. This feedback is reported by the Chairman of the Nominations Committee to the Board following the assessment.

For the 2020 financial year, an externally facilitated performance evaluation was led by the Chairman early in the financial year. The purpose of the review was to assess strengths and weakness of the Board, its Committees and individual Directors, and identify areas that might be improved. The findings of this performance review were considered by the Board in conducting its recruitment of a new candidate for appointment to the Board in March 2020. As in the past these performance reviews, both internal and external, are taken into account in nominating existing Directors for re-election, identifying and nominating new candidates for appointment as Director, and in planning and conducting Board and Committee matters.

Executives and managers are also subject to an annual performance review in which performance is measured against agreed business objectives.

For the 2020 financial year, the performance of the Managing Director was assessed by the Board against achievement by the businesses and the Managing Director of agreed objectives. The performance of the Company's Senior Executives during the 2020 financial year was reviewed by the Managing Director and by the Remuneration Committee in June 2020.

More detail on the criteria against which the performance of the Managing Director and other Executives is set out in the Remuneration Report included in the 2020 Directors' Report.

### 3.2 Director and Executive remuneration

Remuneration levels are competitively set to attract and retain appropriately qualified and experienced personnel. Performance, duties and responsibilities, market comparison and independent advice are all considered as part of the remuneration process.

In accordance with principles of good corporate governance, Non-Executive Director remuneration is currently structured so that Non-Executive Directors do not receive any remuneration that is linked to the Company's performance, nor do they receive any retirement or termination benefits other than superannuation. Late in financial year 2020, the Company introduced a Non-Executive Director share purchase plan, designed to assist directors to acquire shares in the Company by regular deduction of contributions from their fees, used to acquire shares in the Company on a quarterly, uninformed basis.

The structure and details of the remuneration paid to the Directors and Senior Executives during the period are set out in the Remuneration Report included in the 2020 Directors' Report. The rules of the Company's LTI plan include provisions that prohibit participants entering into transactions (whether through the use of derivatives or otherwise) which limit the economic risk of participating in the scheme.

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## 4. Risk Management and Internal Controls

### 4.1 Risk management framework

The Board, through the Risk & Compliance Committee, is responsible for ensuring there is an adequate risk management framework in place, including policies in relation to risk management and internal compliance and control systems.

It is part of the Board's oversight role to regularly review the Company's risk management framework (at least annually) to satisfy itself that it continues to be sound implementation of that system. Such a review was undertaken by the Board Risk and Compliance Committee during the 2020 financial year.

In brief, the Company's risk management framework is designed to ensure strategic, operational, governance, legal, reputational, product quality, brand, technological, financial and sustainability risks are identified, assessed, effectively and efficiently managed and monitored to enable achievement of the Company's business objectives, as well as to identify any material changes to the Company's risk profile.

Additionally, the Company deploys a risk management programme in respect of workplace health and safety.

More information on these risk management frameworks and their administration is contained in the Operating and Financial Review included in the 2020 Directors' Report, supplemented by the separately published Sustainability Review.

Where considered appropriate, and where it is possible and practicable to transfer a particular risk, and in order to protect shareholders' funds, the Company carries insurance that the Board considers is sufficient for the size and nature of the Company's businesses.

### 4.2 Internal controls framework

During the year, the Board reviewed the Company's risk management policies and procedures.

A formal review of risks is carried out semi-annually by each division and the corporate head office. The Board has adopted a policy of reviewing risks through a half-yearly reporting process.

The Board & Executive regularly undertake Leadership Safety walks at various of the Company's business premises.

Decisions on financial risk management are made by the Group Financial Risk Management Committee, chaired by the Chief Financial Officer, which operates within established policies, procedures and limits that are regularly reviewed by the Board and external advisers. These policies prohibit speculative transactions, restrict hedging to preset limits and require senior management approval of hedging instruments.

Each of the businesses has established IT disaster recovery programs. In addition, all major business units have business continuity plans in place. These plans are of an operational nature and address the major risks in each business. Disaster Recovery Plans are required to be reviewed and tested by businesses annually with copies submitted to the corporate head office.

### 4.3 Internal assurance

The Company does not have an internal audit function. Instead, the company deployed a peer-review process to review aspects of internal controls and conduct relevant topic professional development. More recently, we have pivoted the approach to sharing experiences and processes. This was particularly evident in our Covid-19 responses and associated cash conservation actions, where a Finance task force including each of the business finance leaders was involved in defining and executing the response plan. Additionally, the efforts traditionally deployed in peer reviews is being redirected to unifying IT and accounting platforms. The unification process leads to the application of the stronger financial and other controls evident in the larger business. This process currently involves the AA Gaskets business. The Company will determine the

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next business to be unified once the AA Gaskets project completes in the coming financial year and the key learnings are considered.

#### **4.4 Economic, environmental and social sustainability risks**

The Company does not have any material exposure to economic, environmental or social sustainability risks. Its key risks are operational (such as responsible and ethical sourcing, brand reputation risk and the risk of the consolidation of the customer base) as well as foreign exchange risk and technological (such as cyber and privacy). These are detailed, together with how the Company manages those risks in the Operating and Financial Review included in the 2020 Directors' Report, supplemented by the separately published Sustainability Review.

#### **4.5 Managing Director and Chief Financial Officer certifications**

The Managing Director and Chief Financial Officer have provided to the Board in respect of the Company's half year results for the period ended 31 December 2019 and full year results for the period ended 30 June 2020 declarations that, in their opinion:

- the Company's financial records have been properly maintained in accordance with the Corporations Act;
- that the Company's financial reports present a true and fair view in all material respects of the Company's financial condition and operating results and that they are in accordance with relevant accounting standards and the Corporations Act; and
- that their opinion has been formed on the basis of a sound system of risk management and internal control which is operating effectively.

## **5. GUD Governance Policies**

### **5.1 Integrity, ethical standards and compliance**

The Company is committed to practising high standards of business conduct and corporate governance. The Board considers that the Company's reputation for honesty, integrity, excellence and fairness is one of the Company's most important assets.

The Board believes it is important to provide a clear set of values that emphasise a culture of strong corporate governance, responsible business practices and good ethical conduct. To this end, the Company has a general Company Code of Conduct, which applies to all employees, including policies and standards on issues of business ethics and integrity, and reporting and investigating unethical practices.

The Board has also adopted a number of other policies, including a general policy on corporate governance, a code of conduct specifically for Directors in relation to Directors' duties and conflicts of interest, and a share trading policy, which together include procedures for dealing in Company shares, conflicts of interest, obtaining independent professional advice at the Company's expense, and full and timely access to such information necessary for Directors to discharge their responsibilities. These policies and codes may be found in the corporate governance section of the Company's website at [www.gud.com.au](http://www.gud.com.au).

### **5.2 Diversity**

GUD is committed to being an inclusive workplace that values and promotes diversity. Diversity encompasses gender, race, ethnicity and cultural background, age, physical abilities and religious beliefs.

Encouraging and fostering inclusion enables GUD to attract people with the best skills and attributes, and to develop a workforce that is best placed to deliver value to our shareholders, customers and the communities we serve. We see additional benefits from diversity being a broader pool of high-quality candidates and employees, and improved employee retention.

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GUD's diversity policy outlines GUD's commitment to improving diversity in the workplace and supplements our employment policies and standards, including as set out in the GUD Code of Conduct. A copy of the diversity policy is available in the Corporate Governance section of the Company's website at **[www.gud.com.au](http://www.gud.com.au)**.

GUD's approach to improving diversity and inclusion within the Company will assist achieving the following objectives:

1. a diverse and skilled workforce, leading to improved in-service delivery and achievement of corporate goals;
2. a workplace culture characterised by inclusive practices and behaviours for the benefit of all staff;
3. improved employment and career development practices and opportunities for all staff;
4. a work environment that values and utilises the contributions of employees with diverse backgrounds, experiences and perspectives;
5. provision of workplace flexibility so as to enhance the working lives of employees and as an enabler to inclusion;
6. rewarding and remunerating fairly; and
7. awareness in all staff of their rights and responsibilities with regards to fairness, equity and respect for all.

In accordance with the ASX Corporate Governance Principles and Recommendations, the Board through its Nominations Committee has established measurable objectives for achieving diversity that are in line with GUD's circumstances and the industries in which it participates. The progress in achieving the objectives are assessed and reviewed by the Board annually.

Details of measurable objectives that were set for the 2020 financial year, and the Company's progress in achieving them, are set out below.

Objective	Initiatives to achieve the objective	Status of the objective
<p>1. As a general principle, the recruitment/selection process for Board candidates will:</p> <ul style="list-style-type: none"> <li>a. have as a primary focus getting the right person for the job;</li> <li>b. ensure that the candidate pool has no undue restrictions for representation; and</li> <li>c. ensure that, at both the initial candidate selection and the interview phase, a diverse pool of candidates is presented.</li> </ul>	<p>Objectives incorporated into recruitment/selection processes</p>	<p>Recent appointment of new Board member followed this process and objective. Furthermore, there is ongoing consideration of skills matrix to identify future needs</p>
<p>The measurable objective in this process will be (whether or not a recruitment consultant/executive search firm is engaged on a Board candidate search) that the Chairman of the Nominations Committee establishes:</p> <ul style="list-style-type: none"> <li>i. a confidential listing of all candidates available for possible consideration applying the Board-mandated skills/experience criteria for the particular Board position to be filled – together with a statement of percentage female representation in the listing; and</li> <li>ii. a confidential listing of all candidates recommended to the Board for personal interview – together with a statement of percentage female representation. This listing is available to be shared with Board members.</li> </ul>	<p>Board skills matrix maintained</p>	<p>Continuing review, now in its fifth iteration</p>
<p>3. The Board will, having regard to the profile and timing of the appointment and retirement of Directors, endeavour to have a number of female members on the Board that is in proportion to the female members represented in the workforce of GUD Holdings Limited, but in any event not less than one female member.</p>	<p>Objectives incorporated into recruitment/selection processes</p>	<p>Recent appointment of new Board member achieved this objective.</p>
<p>4. At the executive level, the recruitment/selection process will:</p> <ul style="list-style-type: none"> <li>· have as a primary focus getting the right person for the job;</li> <li>· ensure that the candidate pool has no undue restrictions for representation; and</li> <li>· ensure that, at both the initial candidate selection and the interview phase, a diverse pool of candidates is presented.</li> </ul>	<p>Objectives incorporated into recruitment/selection processes</p>	<p>Significant focus on this objective in the last twelve months, following appointment of Chief People Officer</p>
<p>A recruitment consultant / executive search firm will not necessarily be engaged for each role. However, where engaged, the recruitment consultant / executive search firm must be instructed to provide the Managing Director a confidential listing of all candidates recommended by the search firm for consideration for personal interview – together with a statement of percentage female representation.</p>		

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The following table shows the representation of men and women at various levels within the GUD workforce as at 30 June 2020:

Level	Proportion of men %	Proportion of women %
Non-Executive Directors	60	40
Senior Management*	84	16
Other levels	68	32
Total	69	31

The Company has defined 'Senior Management' to include direct reports to the Managing Director, together with direct reports of chief executives of the principal business units.

### 5.3 Continuous disclosure, investor relations and communication with shareholders

The Company endeavours to ensure that shareholders are regularly and fully informed of all major developments affecting the Company. To facilitate effective two-way communication with shareholders and investors, the Company has an investor relations program, led by the Managing Director. This program disseminates information efficiently (including through ASX announcements, webcasting results presentations and its website), solicits a greater understanding of the concerns and queries of the Company's shareholders and investors and encourages participation at shareholder meetings.

To achieve this, the Company has implemented the following procedures:

- The Directors' Report is made available to all shareholders by mail or by download.
- Information relating to the Company, including the Directors' Report, the Corporate Governance Statement, half-year announcement to the ASX and other major ASX announcements, is publicly available on the Company's website at [www.gud.com.au](http://www.gud.com.au), under Investor Relations.
- Individual shareholders are given an opportunity and encouraged to raise questions at the Annual General Meeting and the Company encourages full participation of shareholders to ensure a high level of accountability and discussion of the Company's strategy and performance.

The Company also invites the external auditor to attend the Annual General Meeting and be available to answer shareholder questions about the conduct of the audit, and the preparation and content of the auditor's report.

- There is regular dialogue with institutional investors and any presentation material is contemporaneously made available to all shareholders by announcement to the ASX.
- The Company and each of its businesses have websites – see details and links at [www.gud.com.au](http://www.gud.com.au).

Documents that are released publicly, including policies and Charters described in this statement, are made available on the Company's website at [www.gud.com.au](http://www.gud.com.au). The Company is committed to providing relevant and timely information to its shareholders and to the broader market, in accordance with its obligations under the ASX continuous disclosure regime.

The Board has a Continuous Disclosure Program, details of which are accessible in the Corporate Governance section on the Company's website at [www.gud.com.au](http://www.gud.com.au), which establishes procedures to ensure that Directors and Management are aware of, and fulfill, their obligations in relation to the timely disclosure of price-sensitive information.

Shareholders who wish to receive and send communications from and to the Company and its share registry electronically can do so by contacting the share registry, Computershare at [www.investorcentre.com](http://www.investorcentre.com).